



DuneRidersPonyClub

LAKE SHORE REGION POLICIES

The name of this Club, a member of The United States Pony Clubs, Inc., and of the Lake Shore Region, shall be Dune Riders Pony Club. In addition to these policies, this Club is subject to the National, Regional and Club Bylaws, National and Regional Policies, and other rules and regulations established by USPC.

The colors of the Club are maroon and gold.

PURPOSE

These policies are established to provide guidelines for the administration of the activities of the Dune Riders Pony Club. The policies shall in no way lessen the authority granted the District Commissioner under the By-laws of the United States Pony Clubs, Inc., the By-laws of Regions and By-laws of Registered Clubs of the United States Pony Clubs, Inc.

OFFICERS

In addition to the required officers of the Club, Dune Riders Pony Club shall have up to two (2) Jt DCs, and up to two (2) Instruction Coordinators, a Treasurer and a Secretary as determined necessary each year by the Nominating Committee.

An Officer's term is one year. There is no limit on number of consecutive terms for any officer.

COMMITTEES

A Nominating Committee will be formed as per By-law 4.1(e). The Fundraising Committee will be chaired by the Treasurer and will be responsible for tasks outlined in Article 4, Section C.

SPONSORS

Sponsors are eligible individuals who meet all requirements, including having been accepted by the DC. Sponsors are the voting members of the Club.

The sponsor fee will be determined yearly, at the Annual Meeting of Sponsors.

Sponsors no longer able to participate may resign at any time by submitting a written resignation to the DC which will be filed by the Club Secretary and recorded on the List of Sponsors.

Those persons wishing to support the Club, but who do not have an interest in the administration of the Club will be called "Friends of Dune Riders Pony Club." They will receive newsletters, invitations and updates for Club functions, but will not be eligible to vote. A donation of \$ 20 or more is required to be considered a "Friend of the Club" for that fiscal year.

DUES

The amount of Club dues for Participating Members will be determined each year and included in the budget proposal that is presented and voted upon by the Sponsors at their Annual Meeting.

Dues are also paid, per member, to the Region, and to USPC, at rates set by those entities.

BOARD

All Officers of the Club are considered members of the Board. At Board meetings, each Board member shall have a vote.

The Board is responsible for aiding the DC in creation of the budget, drafting policy amendments and making programming suggestions for presentation to the Club Sponsors.

Meetings of the Board are distinct from Sponsor Meetings and may be referred to, alternately, as meetings of the Officers.

MEETINGS

Board meetings are usually held once a month, and as needed, at a time determined by the DC.

Meetings of Participating Members, mounted and un-mounted, are held according to the calendar approved annually by the Club Sponsors.

Sponsor Meetings will be scheduled and held in accordance with USPC Bylaws for Registered Clubs. The Annual Meeting of Sponsors will be held at least 2 weeks prior to the Annual Meeting of the Regional Council.

RALLY PARTICIPATION

The Club may pay a portion of the entry fee for Rallies or Championships for competitors who comply with the Member in Good Standing Policy, at the discretion of the DC, in consultation with the Board, and if funds are available.

CERTIFICATIONS

Candidates for National testings normally pay their own fees, but financial assistance may be offered at the discretion of the DC, in consultation with the Board, if funds are available.

Fees for local testings (C2 and below) may be paid by the Club, at the discretion of the DC, in consultation with the Board, if funds are available.

MOUNTED/UN-MOUNTED

The Club will design a mounted/un-mounted program using the USPC curriculum.

FUNDS

Funds are disbursed by the Treasurer for expenses previously approved in the Club budget. Additional expenses may be disbursed after consultation with the DC up to \$100. This will be reported to the Club at the next Sponsor Meeting. Any expenditure over \$100 that was not previously approved in the budget, must be voted upon by the Club Sponsors.

Club Revenues/Income shall be, but is not limited to, Club dues, camp, clinic and riding fees, donations and fundraising.

Club expenses shall be, but are not limited to, fees for instructors/clinicians, facilities, rallies, certifications, awards, fundraiser expense and Club administrative costs.

Club asset categories will include, but are not limited to, Club Equipment, Club Bank Accounts, and Club Library.

REFUNDS AND REIMBURSEMENTS

No refunds of dues or fees paid are given unless extenuating circumstances exist or the DC has been asked for prior approval and sufficient funds exist.

Reimbursement requests must be accompanied by a receipt and submitted to the Treasurer within 60 days and are subject to the DC's approval for anything which is not a normal operating expense.

AMENDMENTS

These policies may be amended at any time by a majority vote of a quorum of the current Club Sponsors of Record. Amendments shall become effective after they have been adopted by the Club Sponsors of Record and approved by the RS, subject to review by the Vice President of Regional Administration.

Approved: March 21, 2016

RS Approval: _____

Amended: _____