



# Summer “Camp” Week

**C1 & C2 & HMX Testing**

**Qualifying and Non-Qualifying Rallies**

**Summer Camp**

*C1/C2 & HMX Testing: Sunday, June 18, 2017 \*\*\*@ Bittersweet\*\*\**

*Dressage & Show Jumping Rallies: Monday-Tuesday, June 19-20, 2017 +++@ WEC+++*

*Summer Camp: Tuesday-Wednesday June 20-21, 2017*

*+++Wisconsin Equestrian Center*

*Old Martin Road, DePere, WI*

*\*\*\*TESTING @ Bittersweet Farm, Pickett, WI*

# Camp Book

aka: **WEC Week**

# 2017

## WEC Week Committee:

<b>Rae Birr, LSR RS</b> <a href="mailto:raebirr@gmail.com">raebirr@gmail.com</a> 906-286-0737	<b>Lizz Epp, LSR HMO</b> <a href="mailto:wishingpony@gmail.com">wishingpony@gmail.com</a> 608-334-1951
<b>Marlie Nauta, LSR RIC &amp; Mounted Schedule Organizer:</b> <a href="mailto:mbirr@gmail.com">mbirr@gmail.com</a> 608-620-4567	<b>Laura Frese, Camp Horse Management Organizer:</b> <a href="mailto:laurafresept@live.com">laurafresept@live.com</a> 309-361-3609
<b>Shelley Nevins, LSR VRS &amp; Overall WEC Week Organizer/Secretary</b> 1904 Tallgrass Circle Waukesha, WI 53188 <a href="mailto:snevins829@gmail.com">snevins829@gmail.com</a> 262-370-8196	<b>Host Club DC:</b> Karen Zoelle, Lake Hunt <a href="mailto:karen@impulsionllc.com">karen@impulsionllc.com</a> 920-265-5659
<b>Dressage Rally Organizer:</b> Peggy Hays	<b>Show Jumping Rally Organizer:</b> Deneen Smith

**What:**

Event	What	Who
<b>Regional Camp/Upper Level Prep/Champs Camp</b>	3 Mounted lessons with NE's & Discipline Professionals	D2 and up members, Horsemasters, UL candidates, Championships competitors
<b>C1/C2 &amp; HMX Testing</b>	Regionally offered C & HMX testing for all candidates with NE Lori Underwood	Any HMX C1 & C2 candidates HM, Dressage, HSE, Trad, Western
<b>Dressage Qualifying &amp; Non-Qualifying Rally</b>	Dressage at all levels, 3 tests to be ridden, including a musical freestyle for those qualifying for Festival	Any PC member, wanting to qualify for championships, already qualified, or just wanting a rally experience
<b>Show Jumping Qualifying &amp; Non-Qualifying Rally</b>	Show Jump starting at crossrails up to Horse IV, 3 courses to be ridden, including an equitation round	Any PC member, D2 jump or higher, wanting to qualify for champs (SJ or eventing), already qualified, or just wanting a rally experience
<b>Horse Management Camp</b>	All HM topics, including CHMJ pointers for Championships, access to the barn	Qualified SM, Quiz Championships competitors, others who may not be able to bring a horse

**Housing:** It is the responsibility of the campers to secure the sufficient number of rooms, evening chaperones, and transportation to and from the hotel.

Hotels	
<b>Hotels</b> Microtel Inn & Suites by Wyndham Green Bay 3031 Allied St, Green Bay, WI 54304 Phone: (920) 338-9000	\$69.99 double queen or king/pull-out couch Block of rooms under Lake Shore Region Pony Club Cut-off for block 5/17/17
<b>Camping</b> Apple Creek Camping N3831 County Road U De Pere, WI 54115-8820 TEL: 920-532-4386 E-MAIL: <a href="mailto:mail@applecreekcamping.com">mail@applecreekcamping.com</a>	<a href="http://www.applecreekcamping.com/">http://www.applecreekcamping.com/</a> Camping (\$32-\$39/night) and Cabin rentals (Cabins \$79/night)

**Day Chaperones:** Each club **must** send a sufficient number of chaperones for the campers attending (ratio of 1:4). Camp Chaperones will be assigned to the riding groups. Chaperone's responsibilities are from the time the barns open to the times the barns close at night. When kids are off-grounds, they are not part of the Pony Club activity and it is the parent's responsibility to arrange appropriate supervision.

**NOTE:** Anyone entering the barn or working around the horses **MUST** wear barn appropriate shoes (no tennis shoes or flip flops) and campers must also wear their Medical Armband with up to date and complete medical card or Medical Bracelet meeting USPC criteria when on camp grounds, during camp hours.

## Schedule

	Sat 6/17	Sun 6/18	Mon 6/19	Tues 6/20	Wed 6/21	Thurs 6/23
<b>7a</b>				Barns Open*	Barns Open*	Barns Open*
<b>AM</b>	Little "d" rally @ Bittersweet Farm	C Testing HM @ Bittersweet Farm	8a-10a Rally move in 11a Rally Briefing	Rallies continue 9a-12p Camp Move-in	Camp Lessons	<i>Last move out by 10a</i>
<b>Noon</b>			Rally begins	~Rally Awards		
<b>PM</b>	C testing horses may move in at Bittersweet Farm (additional stabling fees apply)	C Testing Riding @ Bittersweet Farm	Rally rides	~1p Camp briefing ~2p Camp rides start	Last camp lessons Move-out after last lesson	
<b>7p</b>			Barns Close	Barns Close	Barns Close	

*\*subject to change*

## Entry Procedures

**OPENING DATE:**

**Monday, May 8, 2017**

**CLOSING DATE:**

**Monday, May 22, 2017**

Only **complete applications** will be processed. If your application is incomplete, your spot **will not** be confirmed until all missing information is received.

REQUIRED PAPERWORK	CHECKLIST
Online Entry (per individual)	
Club Check for all costs (see club worksheet on website)*	
Stall Card (per mount) (must be completed)	
Copy of current Coggins** (per mount)	
Second Copy of current Coggins** (per mount) for Bittersweet Farm for TESTING CANDIDATES ONLY	
Camp Chaperone Form - ratio of 1 chaperone to 4 campers (per club) (found in this packet)	
LSR Camp Code of Conduct (per camper) (found in this packet)	

**\*\*PLEASE NOTE THAT COGGINS dated before 6/22/16 WILL NOT BE ACCEPTED IN THE APPLICATION PACKET.** You must send a copy of your horse’s Coggins, **current through 6/23/16**, and bring the original with you to Camp (it should always travel with your horse). **If traveling from out of State, you must have your interstate health certificate with your horse. This is State law that we must follow.**

Due to the high demand for camp space, no refunds will be given except for documented medical emergencies involving the rider and/or the horse. Please review and be familiar with the attached LSR Cancellation Policy for further information.

Due to the number of members who qualified for 2017 Championships last year and the number of members we budget to support monetarily (½ registration plus lots of LSR logo items), we are expecting all Championships qualifiers who want support from the Region to attend a Rally and Champs Camp during WEC week. Those who qualified last year will get a tune-up on Rally performance and any new qualifiers will get to join in for team building and education. Quiz qualifiers are expected to attend the HM only Camp division.

Thank you for your cooperation. Here’s to a great week!

*Lake Shore Region Pony Clubs WEC Week Committee*

## Costs

	<b>Lessons/Rides</b>	<b>Stabling</b>	<b>Meals</b>	<b>Cost</b>
<b>Full Camp</b>	3 lessons Unlimited HM	Tuesday 9a-Wed 8p @ WEC	Lunch Tues, Wed	\$225
<b>Horse Management Only Camp</b>	All HM sessions Tues, Wed	N/A	Tues, Wed	\$50 ~OR~ \$25/day
<b>Optional C Testing*</b>	HM, Flat, Jump, HSE, Dressage HMX can do D1-D3 also	Sunday 8a-Monday 8a @ Bittersweet Farm	none	\$50 for first test, \$25 for each additional test
<b>Dressage Or Show Jump Rally</b>	One rally entry	Monday 8a-Tuesday 3p @ WEC	Lunch Mon, Tues	\$195
<b>Both Camp &amp; Rally+++</b>	3 lessons 3 rally rides	Monday 8a-Wed 8p @ WEC	Lunch Mon, Tues, Wed	\$375
<b>Additional Lunches</b> (camper and chaperone lunches included in registration)	NOT for pre-sale lunches can be purchased on site for \$7 each day			
<b>Additional Shavings</b>	NO SHAVINGS PROVIDED, BRING YOUR OWN			

\*Test=Horse Management, Flat, Jump, HSE, Western, or Dressage      +++Qualified Championships members are expected to attend both a Rally and Camp

## Miscellaneous Expenses

<b>Extra Night Stablingg</b>	\$25/night for nights not included in your registration (see above) Mon night included with Rallies Tues night included with Camp
------------------------------	---

## Volunteerism at Camp

Pony Club is ***VOLUNTEER BASED***.

Everyone is expected to volunteer at Rally/Camp this year. This includes a Parent/Guardian/aunt/grandpa/neighbor, etc. for each camper **and** the Camper her/himself.

### How to Volunteer:

Stop at the registration table when you arrive at Camp.

- Sign-up sheet for volunteer jobs at registration
- HMX, youth member, parent sign up for at least one slot of volunteering
- Someone will sign you off after you do your task
- We need to have EVERYONE volunteer but we realize not all parents will be at Camp
  - Contact the Camp Committee person, **Rae Birr**, [raebirr@gmail.com](mailto:raebirr@gmail.com) or 906-286-0737, if your child is coming to camp with another family. You will be assigned a job to help with Camp from home, before or after Camp.

If your parent cannot attend Rally/Camp, plan ahead and contact the Camp Committee. We'll have a job for you.

Volunteering is necessary for a well-run activity!

Rae Birr, RS  
Lake Shore Region

## 2017 Lake Shore Region Summer Camp Chaperone Duties

To be completed by the Chaperone and turned in with camp application.

### Chaperone duties include:

1. The primary function of the Camp Chaperone is to ensure that there is a contact person for each group or individual present and on grounds for the duration of the Camp.
2. Camp Chaperones must be available to Camp Officials and team members at all times.
3. Have copy of and be familiar with the current edition of the Horse Management Handbook. *Rulebooks can be downloaded from the USPC website at [www.ponyclub.org](http://www.ponyclub.org)*
4. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their "official capacity" as group Chaperone. Refer to USPC website [www.ponyclub.org](http://www.ponyclub.org) for full policy statement.
5. Delegate duties of the Camp Chaperone to another responsible adult if for any reason you should have to leave the camp grounds during the hours of camp making it clear that they are to respond to Camp Officials and any group members in your absence.
6. Administration of medications to the camper is the sole responsibility of the parent/guardian.
7. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all group members well hydrated; the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. Refer to the Uniform Officiation Rules found in the Horse Management Handbook and on the USPC website [secure.ponyclub.org](http://secure.ponyclub.org)
8. Perform safety checks for all group members prior to mounted activities. Instructions for Safety Checks can be found at the following link: [http://www.ponyclub.org/resource/resmgr/general\\_administration/safetypacket.pdf](http://www.ponyclub.org/resource/resmgr/general_administration/safetypacket.pdf)
9. lessons, and remain in attendance throughout entire lesson. Accompany group members back to the stalls and remain with group through completion of the cool out procedures.
10. Be aware that USPC Members are required to wear a current, up-to-date USPC Medical Card on their arm at all USPC activities.

***I have read and understand the duties of a Chaperone as listed above.***

11. Ensure the timely arrival of campers to mounted and unmounted lessons. Accompany group to their mounted

---

Name of Chaperone Signature Date

( \_\_\_\_\_ ) \_\_\_\_\_

Cell Phone Number Chaperone for the above Club/Regional team or individual



# LAKE SHORE REGION, USPC, INC. PONY CLUB

## CODE OF CONDUCT

Members of the Lake Shore Region show respect for others.

- They consistently encourage and support others in the club/region
- They do not tease, call people names, or do things that might hurt others' feelings
- They do not use profane language, derogatory slang or gestures
- They are kind and considerate to other members and adults

Members of the Lake Shore Region are team players.

- They let every member know that they are happy that they are part of the team
- They work together to help each member do his or her best
- When something doesn't go well for members of the team they let their team-mates know that they are valued members of the team
- They show good sportsmanlike skills whether they win or lose
- They are responsible for knowing and complying with the rules of the activity

Members of the Lake Shore Region show respect for themselves.

- They set goals for themselves
- They come to Pony Club activities properly and safely prepared with the correct equipment and correct attire
- They judge their own ability by what qualified instructors indicate and by their own progress toward their horsemanship goals.

Members of the Lake Shore Region show respect for their horses.

- They care for their horses in a safe and timely manner
- When borrowing or leasing a horse, they care for that horse in a safe and timely manner
- They treat their horses kindly with consideration of the horses age and health in conjunction with the environment and weather.
- They use good judgment in determining if mounted activities are too difficult or strenuous for their own ability level or for the ability/fitness level of the horse

### CONSEQUENCES OF INAPPROPRIATE BEHAVIOR

The Lake Shore Region is proud of its reputation for good sportsmanship, horsemanship, teamwork, and well-behaved members. This region expects appropriate behavior for all members participating in any Pony Club activity, in accordance with USPC National By-laws and the rules of sport. Any member not conforming to the Behavior Code is subject to the following actions:

**IMMEDIATE SUSPENSION FROM THE ACTIVITY WITH POSSIBLE EXPULSION FROM THE Lake Shore CAMP WILL OCCUR AS A RESULT OF THE FOLLOWING WITH IMMEDIATE CONSEQUENCES.**

- Possession, use, or distribution on any illegal drugs or alcohol
- Possession of any object considered to be a weapon
- Assault
- Use of tobacco at any Pony Club function

**REPRIMAND OR SUSPENSION OF PARTICIPATION FROM PONY CLUB ACTIVITIES MAY OCCUR AS A RESULT OF THE FOLLOW:**

- Profanity - vulgar language or gestures
- Harassment - using words that intimidate, threaten, or persecute others Stealing or cheating
- Defiance of authority
- Failure to follow stated rules
- Abusing a horse
- Intentionally destroying property

If suspension/expulsion occurs, parents may be asked to remove their child from the activity grounds. I/we have read and agree to abide by the above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member Name & Signature

\_\_\_\_\_  
Parent/Guardian &

## Cancellation/Refund Policy

**In the event of a cancellation after the closing date, Camp Organizers will attempt to find a suitable replacement from the waiting list. If no suitable replacement is available, the following Regional Cancellation policy will be applied.**

### Cancellation Policy & Refunds

1. If a horse, rider or stable manager is injured before the official closing date for a Regional activity (rally, prep, clinic, camp etc.) and the organizer is notified prior to the closing date, a full refund will be made.
2. If a horse, rider or stable manager is injured before the start of the Regional activity but after the closing date, a full refund less \$25 dollar office fee will be made.
3. If a horse, rider or stable manager is injured at the activity prior to participating in any aspect of rally (i.e. written test, turnout inspection, riding) a partial refund will be allowed as follows: total fees less \$50 (\$25 office fee + less \$25 participation fee).
4. If a rider or horse is injured at Regional activity (rally, prep, clinic, camp etc.) after the start of the activity, there will be no refund.
5. Due to the expense of hosting testings, preps and clinics, once a member financially commits to attending an Upper Level Testing, there will be no refund. Failure to pay will result in limited opportunities to participate in Regional activities.

No refunds will be granted without proper documentation from a physician or veterinarian. Such documentation should be forwarded to the LSR Treasurer. Special circumstances can be presented at the next Regional Council meeting to consider leniency in individual cases if so requested. The LSR Executive Board will make all decisions regarding Regional refunds.

## What to Bring to 2017 Regional Camp

Campers:

### **Clothing**

PJs

Riding pants (2-3 pair, laundry facilities are available at the hotel)

Belt

Lots of clean socks

Riding boots and/or barn-appropriate footwear (covers ankle, no waffle treads)

Other shoes/sandals for away from the barn (to give your blisters a break!)

Swim suit, towel, cover-up

Shower shoes/flip flops

**Shirts with sleeves for all riding/barn phases, no spaghetti straps, tank tops**

Jeans/pants/shorts (that reach your finger tips, no *short* shorts)

Jacket/Sweatshirt--We can only hope it will be cool enough to need them!

Rain gear

Baseball or sun hat

WATCH

Medical armband with current complete card OR medical bracelet meeting USPC policy

### **Toiletries**

Prescription medications (in original container.) Consult with your Chaperone for administration

Chapstick

Sunscreen

Bug dope

Personal hygiene items (Shampoo, toothpaste, etc.!)

Laundry soap, money for machines

### **Educational**

Pony Club Manual

Pony Club Record Book (download from USPC website)

Notepaper and pencil/pen

Additional study materials

### **Meals/Food**

Breakfast is provided at the hotel

Lunch is provided at camp Monday-Wednesday for campers and chaperones. Lunch is available for purchase for observers for \$7.00

\*Potluck Supper TUESDAY night bring a dish to pass

\*Supper is NOT provided by Camp so bring money for restaurant food

Bring healthy snacks for yourself, OK to share! Be sure to store snacks in a sealed container!

Between meals, lots of water will be available.

If you want something else to drink, bring it (and a cooler, if you want)

For Your Horse:

## **Paperwork**

Original Coggins and interstate health certificate if traveling in from out of state (travels with horse), keep in safe place

Veterinary note if horse requires medication during Camp

## **Feed and Bedding**

**2 bags of bedding are provided per stall.**

Grain—prepackaged and labeled, not in plastic (will ferment in heat)

Can include supplements **but not medications in prepackaging**

Hay your horse is used to

Electrolytes and probiotics if your horse has been on pasture (i.e not eating dry hay all the time), ask your vet

Salt block or loose salt for free-choice

Any medications horse requires during Camp, labeled

**Please note that all medication must be submitted to Horse Management upon arrival. Under no circumstances should medication be pre-packaged in the daily feed bags.**

## **Tack**

Well-fitting, clean and safe equipment for your horse to include: saddle, bridle, girth, *more than one* clean saddle pad

**Please Note: Poorly fitted tack may result in dismissal from a lesson without a refund.**

Leather or Breakaway Halter (with additional straps)

Cotton lead rope (not nylon)

Chain lead rope if usually needed

Crop/whip/spurs

Longeing equipment, C-1 and up, or if your pony needs longeing before riding

Quilts, bandages, poultice, paper bags

Protective boots if usually used

Helmet (meeting PC policy requirements)—must fit correctly

Protective vest (recommended but not required) Please fit correctly

## **Grooming Supplies**

Grooming kit—as in Overnight Rally Required Equipment list

Liniment/brace

Fly Spray (that pony is used to—not the time to try the new stuff that might scald him!)

Wash Only Bucket, sponge, sweat scraper.

Rags/towels

Fly sheet, sheet, cooler if needed

Stable bandages for practice and/or use

## **Cleaning Supplies**

Tack cleaning kit (consult Horse Management Handbook or D Manual)

Wheelbarrow, muck bucket, etc.

Pitchfork, shovel, rake (better than broom for barn aisle)

THREE 5-gallon water buckets, 1 for filling, 2 in stall, small children will get help carrying water!

Baling twine and snaps for hanging buckets (chain or web straps are OK if you have a loop of twine for breakaway)

Salt block holder or bucket

**STALL CARD (must be submitted with registration packet)**

Grain bucket or pan  
Utility Kit (consult Rally Required Equipment List)